

**JOB NO. -12**

**Bidders Name & Address** \_\_\_\_\_

**Dated** \_\_\_\_\_

**Assistant Engineer**  
**Municipal Corporation**  
**Mandi (H.P.)**

**Form-6**

**MUNICIPAL CORPORATION MANDI**  
**NOTICE INVITING TENDER**

1. Items rate tenders are hereby invited on behalf of the Commissioner Municipal corporation mandi for the work: **Providing tiles and MS railing in Panchyat Ghar at Behna W. No. 14 Mandi**
2. The estimated Cost of Rs. 76424/-
3. Contractor documents consisting of detail plans complete specifications. The scheduled of quantities of the various clause of work to be done and the set of conditions of contract to be complied with the persons whose tender may be accepted which will also be found printed in the form of tender. The tender form can be downloaded from the website [www.municipalcorporationmandi.in](http://www.municipalcorporationmandi.in) well before date of opening of bid. Tender form cost on **Rs. 350** payment (Non refundable) through DD in favors of Commissioner Municipal Corporation Mandi
4. The site for the work can be inspected on any working day.
5. Tender which should always be placed in sealed covers with the name of work written on the envelop will be received by this office up to 12.00 A.M. and will be opened by him on his office on the same day at **12.30 P.M on 31-1-2026**.
6. Tender are to be on PWD from No. 7/8 and time allowed for carrying out of the work will be 2 month to be reckoned from the 15<sup>th</sup> days after the date of written orders to commence of work.
7. The contractors should quote in figures as well as in words the rate & amount tendered by him the amount for each item should be worked out and the requisite total given.
8. When a contractor sign a tender in any Indian language to the percentage above or below of the tenders amount in the case of P.W.D. from-7 and the total amount tendered in the case of PWD from-8 and scheduled also be written in the same language. In the case of illiterate contractors the rates or the amounts tendered should be attested by a witness.
9. Issue of tender form will be stopped 3 hours before the date 7 time fixed for opening the tenders.
10. Earnest money amounting to **Rs. 1600** (Unless exempted) must accompany each tenders in the shape of National Saving Certificate/Fixed deposit receipts in any Post Office and bank in HP duly pledged in the name of the Commissioner Municipal Corporation Mandi and each tender is to be in sealed cover subscribed tender for above work and addressed to the Commissioner Municipal Corporation Mandi
11. The tenders those contractors who do not deposit the earnest money in the prescribed manners will summarily be rejected.
12. The acceptance of the tender will rest with Municipal Corporation Mandi, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders conditions are not fulfilled on are incomplete in any respect are liable to be rejection.
13. Canvassing in connection with tenders strictly prohibited and the tender by the contractor who resort of conversing will be rejection.
14. All rate shall quoted on the form of the tender alone.
15. Item rate tender containing percentage below above will be summarily rejected. However then a tenderer voluntarily offers rebate for payments within a stipulated period, this may be considered.
16. On acceptance of the tender the same of the accredited representative (s) of the contractor who would be responsible for taking instruction from the Engineer-in-charge shall be communicated to the Engineer.
17. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case figures, words (Rs.) should be written before the figures proceed and the words 'paisa'

- should be written at the end, unless the rate in whole Rupees and followed by the word 'only' it should invariably by up to two decimal places.
18. The Commissioner of Municipal Corporation Mandi does not bind himself to accept the lowest or any tender and reserve to himself the right of accepting the whole and any part of the tender and the tender shall be bound to perform the same at the rates quoted.
  19. GST or any other tax on material in respect of this contract shall be payable by the contractor and the Government will not entertain any claim whatsoever in this respect.
  20. The contractor must produce income tax clearing certificate and GST 3R before the tender can be sold to him.
  21. The Contractor shall not be permitted to tender for the work in Municipal Corporation Mandi responsible for award and execution of contract in which his near relative is posted as Section officer or as officer in any capacity between the grades of Executive Engineer and Assistant Engineer (Both inclusive). He shall also intimate the name of person who are working with him and who are near relative to any gazetted officer in the MC MANDI. Any breach of this condition by the contractor would render him liable to be removed from the approved list of the contractor of his department.
  22. The contractor shall give a list of non gazetted MC Mandi employee related to him. No. Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering department of the Government of Himachal Pradesh of allowed to work as a contractor for a period of two years of his employees found at any time to be such person who had not obtained the previous permission of the Government of Himachal Pradesh as aforesaid before submission of the tender or engagement in the contractor's service.
  23. Tender for works in Himachal Pradesh shall remain open for acceptance for a period of 75 days from date of opening of tender.
  24. The tenders for the work shall not be witnessed by a contractor to contractor who self/themselves/has/have tendered or who may tender for the same work. Failure to observe this condition would render the contractor tendering as well as witnessing the tender liable of summary.
  25. While quoting the rate in the schedule of quantities the word 'ONLY' should be written cost following the amount and it should not be written in the next line.
  26. In case the original tender of the signature of the tenderer's refusal to sign, his earnest money shall be forfeited.
  27. The contractor shall submit a list of the work which are in hand/progress.
  28. Overwriting in the tender is strictly and forbidden and correction if any should be intimated, tender containing doubtful figure shall be rejected.
  29. If the rate quoted by the two or more bidder match at L1, then successful bidder will be declared through length of experience and average last three year turnover.
  30. The tender shall sign each page of the tender form.
  31. Earnest money of L1 & L2 shall be retained for a period of 30 days.
  32. The undersigned reserve the right to reject any or all tenders without assigning any reason.
  33. The TDS on income tax and GST will be deducted as per rule. It shall also be ensured at the time of making bills that EPF has been deposited by the contractor as per the ACT.
  34. The labour cess @ 1% will be deducted from the gross amount of the work done of the contractor.
  35. Fair wages shall be applicable as notified by the HP Govt and applicable on the date of opening of the tender as amended by the H.P Govt time to time.
  36. It will be mandatory to give employment to the skilled/unskilled persons as per notification No UD-F(4)-2/2020 dated Shimla 171002 the Mukhya Mantri Shahri Aajeevika Guarantee Yojna (MMSAGY) (According to minimum wages act of H.P Govt) for detail information log on to <http://ud.hp.in>

Signature of Contractor.  
(With full Address)

Assistant Engineer,  
Municipal Corporation Mandi.

For and on behalf of Commissioner  
Municipal Corporation Mandi.

## SCHEDULE OF QUANTITY

**Job No. 12**

**Estimated cost- 76424**

**Earnest Money-1500**

**Time Allowed-2 Month**

**Tender Form Cost-350**

  
 Assistant Engineer  
 Municipal Corporation  
 Mandi (H.P.)

**Bidders Name & Address :** \_\_\_\_\_

**Name of Work :- Providing tiles and MS railing in Panchyat Ghar at Behna W. No. 14 Mandi**

S. No.	Item of work	Qty.	Unit.	Rate (in figures)	Amount
1	Providing and laying non skid vitrified floor tiles of required size and thickness as directed for steps etc with water absorption less than 0.08% and conforming to IS:15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar (1 cement: 4 coarse sand), jointing with grey cement slurry @ 3.3 Kg/Sqm including grouting the joints with white cement and matching pigments etc complete	10.3	Sqm		
2	Providing and laying non skid vitrified tiles of required size and thickness as directed with water absorption less than 0.08% and conforming to IS 15622, of approved make, in all colours & shade, in skirting, riser of steps, over 12mm thick bed of cement mortar 1:3 (1 cement: 3 coarse sand), jointing with grey cement slurry @ 3.3 Kg/Sqm including grouting and jointing with white cement and matching pigment etc complete	3.76	Sqm		
3	12 mm thick Cement plaster of mix 1:4 (1 cement: 4 fine sand)	9	Sqm		
4	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade on new work (two or more coat) over and including water thinable primer coat with cement primer	9	Sqm		

5	Painting with synthetic enamel paint of approved brand and manufactures(Asian/Berger paint or its equivalent) of required colour to give an even shade on new work wooden or steel surfaces with two or more coats as required	33.7	Sqm		
6	Steel work welded in built up sections/framed work including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc as required in grating, frames, guard bar, ladder, railing, brackets, gates and similar works	294.22	Kg		
7	Providing and fixing Display Board of size 3'0" x 2'0" indicating Name of Work, Name of Head, Date of Commencement, Date of completion, Sanctioned Amount, Expenditure, Name of Ward Councilor and Name of Contractor, at prominent place	1	No.		
	Total				

  
 Assistant Engineer  
 Municipal Corporation  
 Mandi (H.P.)